

## **Student Grievance and Appeal Form**

To be read in conjunction with the EIA Student Grievance, Complaints and Appeals Policy and Procedure for Academic Matters, Student Grievance, Complaints and Appeals Policy and Procedure for Non-Academic Matters.

Student Details				
Family name:		Given name:		
Student ID:		Course name:		
Contact number:		Email address:		
Grievance/Appea	l Details			
Please state the na involved:	ture of your complaint or app	peal including date	es, times and other people	
General complaint				
Academic Complain	nts 🗆			
Appeal against a de	ecision made by EIA $\square$			
Expected resolution				
(Twenty days from the date of lodgment unless otherwise agreed by both parties)				



Do you have any supporting evidence? If so, please list all your supporting evidence below and attach them along with the complete application form.				
Student Declaration				
	t Grievance, Complaints and Appeals Policy and			
_	Grievance, Complaints and Appeals Policy and			
Procedure for Non-Academic Matters.	l'a Commanda de la compansa de la colonidada de la coloni			
·	his form are true and correct. I understand that			
providing incorrect/misleading information can result in delay in processing my Review of Grade application.				
аррисацон.				
Student Signature:	Date:/			
OFFICE USE				
Decision Outcome ☐ Upheld ☐ Den	ied			
Provide details of the assessment:				
Signature:				
Position Title:	Date:			
Administration				
Notification to student: □Yes	Date of the notification:			
Staff Mambar				
Staff Member:				