

## Graduation Application Form

### Section A: Student Information

Student ID Number: \_\_\_\_\_

Family Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Preferred title to be printed on your name tag: (Please tick)

Mr: \_\_\_ Miss: \_\_\_ No Title: \_\_\_

Home Address (location which certification documentation will be sent to if inessential):

\_\_\_\_\_

State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Country: \_\_\_\_\_

### Section B: Degree information

Course title: \_\_\_\_\_

Degree level: \_\_\_\_\_

Degree title: \_\_\_\_\_

Semester and Year of completion: \_\_\_\_\_

### Section C: Graduation Eligibility

I have completed all course requirements as stated in the course, including all required assessments.	<input type="checkbox"/>
I have no outstanding or unresolved grades.	<input type="checkbox"/>
I have no outstanding payments owed to EIA.	<input type="checkbox"/>
I have no current suspension of course(s).	<input type="checkbox"/>

### Section D: Attending the ceremony:

I wish to attend the graduation ceremony and collect my certificate.	<input type="checkbox"/>
I cannot attend the graduation ceremony (graduation in absentia)	<input type="checkbox"/>

### Section E: Defer graduation (Fill in this section if you need to)

I wish to defer my graduation ceremony until the next available time

### Section F: Declaration for ceremony attendees

I understand that the pictures of the graduation ceremony will be displayed on EIA's website as part of the promotion. A third party photography company may be photographing and recording the ceremony. I agreed and authorised EIA to use my photos if needed.

### Section G: Declaration

I have read carefully and understood EIA's graduation ceremony policy and procedure. I have provided my information correctly and completely.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_