Student Credit Exemption Application Form

This Student Credit Exemption Application Form must be read in conjunction with EIA Course Credit and Articulation Policy and Credit Transfer and Exemptions Procedure. Please return completed form and all relevant supporting documents to admissions@eia.edu.au.

Applicants must submit with this form:
- a certified transcript of your academic records indicating the unit(s) completed, year completed, and grade obtained;
- details for the grading system;
- an official course outline (or similar) showing the weighting of the unit as a proportion of the total course; and
- a copy of the unit outline detailing the expected course learning outcomes and specified unit learning outcomes.

Please answer ALL the following questions to ensure correct processing of your application.

Applicant Details			
Surname:		Given Name:	
Date of Birth:		Student ID:	
EIA Student Email:			
Other Email:			
Student Mobile:			
Name of EIA Course the Credit Exemption is Applied for:			

Student Declaration and Signature
I declare that the information provided by me in this form is true and complete. I understand that it is my responsibility to provide documentation to support my application. I authorise EIA to obtain further relevant documentation where necessary. I acknowledge that EIA reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I understand that information provided by me will be retained by EIA and will be made available to Commonwealth and State agencies, pursuant to obligations under ESOS Act 2000 and the National Code. I have read and understood the above conditions and accept them in full.   Student signature: _____ Date: /   /

Previous Studies		
Previous Institution in which studies were undertaken	**Course Name**	**Year Completed**

Student to Complete		EIA Office Use Only	
Unit Code and Unit Name from the Previous Study	**EIA Unit Code**	**Decision Yes/No**	**Academic Assessor Initials**
1.		Yes No	
2.		Yes No	
3.		Yes No	
4.		Yes No	
5.		Yes No	
6.		Yes No	
7.		Yes No	
8.		Yes No	
9.		Yes No	
10.		Yes No	
11.		Yes No	
12.		Yes No	

Assessed by: _____   Date assessed: _____/_____/_____

Assessor Comments: